

Attendee Registration Form
2008 Eastern Region Rail Crossing Safety Conference
Boston, Massachusetts | September 8 – 10, 2008

Instructions:

1. FAX completed form to (617) 478-2598.
2. Do not forget the complimentary dinner Tuesday night.
3. Then, please MAIL us your sponsor form and payment.

Attendee

First Last
(_____)_____
Telephone E-mail

Company Name

Company Address

If you are completing this form for someone else, please provide your contact information:

First Last
(_____)_____
Telephone E-mail

Company Name

Company Address

Tuesday Evening Dinner (optional)

☐ Check box if interested, no additional charge.

\$60 charge each x _____ (e.g. additional spouse, child, client, etc...)

Sub-total = \$ _____

Conference Registration Fee

\$75 registration fee x _____ registration(s)

Total = \$ _____

Payment Method

I enclose/authorize payment of _____ **Check #** _____

☐ Check payable to **Eastern Crossing Seminar**

Send completed form and payment to:

Fax: (617) 478-2598
Mass DPU – Transportation Div.
Attn: Tim Davis
1 South Station – 2nd Floor
Boston, MA 02110

Exhibitor Questions?

Email: dpu.rail@state.ma.us
Phone: (617) 305-3773

Refund and Cancellation Policies

Changes: Please confirm the date and location of the conference by checking our website for updates: <http://www.mass.gov/dpu> then click onto Transportation Oversight Division, then click the 2008 Eastern Region link.

Cancellations: The Eastern Region Rail Crossing Committee reserves the right to cancel any class or event. Cancellations are very rare, occurring 7-10 business days before the event is scheduled to begin. Fees will be refunded or credited. However, the Eastern Region Rail Crossing Committee cannot be held liable for loss of accommodation or travel deposits or fares due to cancellation. In the event of a cancellation, registered participants will be contacted and a notice will be posted on the website.

Refunds, Credits, and Substitutions: To cancel your enrollment and receive a refund less a \$40 processing fee, you must notify timothy.davis@state.ma.us at least two weeks before the conference is scheduled to begin. Notification may also be made by calling Mr. Davis at (617) 305-3773. Please include your agency/company fed tax id # in order to process a refund. In lieu of canceling, you may send a substitute in your place. Please notify Mr. Davis of a substitution at least three working days before the event is scheduled to begin.

Access: The conference is held in a manned secured facility. If you have other special needs, please notify Mr. Davis at least three weeks before the conference begins.